

Path to Eagle in Troop 288

This document should be used to help the Eagle candidate and his/her family navigate the Eagle project process. As a Scout completes their Life Rank Board of Review, they should start thinking towards their Eagle Rank and how they will get there. The best path forward is to have a solid plan and work through it. This process is intended to give the Eagle candidate the tools that they will need to be successful. We have tried to streamline the process, so the scout knows what steps they need to take, what is expected at each step and how to proceed through the process. If the Scout has any questions about this document or the process, please contact Troop 288 leadership.

Steps to Navigate an Eagle Project

1. Complete Life rank Board of Review (BOR) –

- a. Pass your BOR.
- b. Discuss and understand next steps.
- c. Receive copy of this document.

2. Meet with Council/District Project Approval Representative –

- a. Bring ideas for type of project.
- b. Discuss overall readiness for Eagle rank and Eagle project.
- c. Identify potential projects based on Scout's ideas, interests, and strengths, and/or community need.
- d. Learn more about the process of doing an Eagle project.
- e. Start tracking every hour you and your family spend related to your Eagle Project.

3. Scout meets with Eagle Scout Project Coach –

- a. Can be an adult leader in Troop 288, but does not need to be.
- b. Often this is a parent, relative or family friend with experience in the type of project the Scout is planning to pursue, or in project planning in general, who can help the scout think about the questions he or she must ask to get a thorough grasp of what it will take to complete the project.
- c. This CANNOT be the same person as the Council/District Approver.

4. Meet with Project Beneficiary Representative –

- a. Should be accompanied by parent and/or Project Coach.
- b. Must discuss specifics of the project, for example:
 - i. Scope of the project (what is/is not included).
 - ii. Timeline (how long is it expected to take, is there pre-work to be done, etc.).
 - iii. Idea of materials needed for the project.
 - iv. Any special considerations (cannot take place on certain days of the week, where must debris be placed, are permits or permission of any kind required, etc.).
 - v. Set a date or understand Beneficiary Representative schedule to come back with proposal for signature.
 - vi. Are you still tracking your and your parents/coach's hours (separately)?

5. Write Project Proposal/Secure Project Beneficiary Representative Signature –

- a. Download the latest Eagle Scout Service Project Workbook and begin filling it out.
<https://www.scouting.org/programs/scouts-bsa/advancement-and-awards/eagle-scout-workbook/>
- b. This is a fillable PDF, be sure to save it often so you do not lose your work.
- c. Work with Project Coach or a trusted adult if Scout has questions about a section.
- d. Proofread the document for accuracy and professionalism. Cut and paste each entry into a word processing program for spell check assistance, if necessary.
- e. Scout signs the Eagle Scout Service Project Workbook.
- f. Meet with the Project Beneficiary Representative to review and receive signature.

6. Committee Presentation and Signatures –

- a. Schedule meeting with Committee Chair to present the Eagle Scout Service Project Workbook.
- b. Bring multiple copies and be prepared to walk them through the whole project.
- c. Show up in full Field Uniform (previously known as "Class A"), including sash and all badges.

- d. If approved, attain signatures from Scoutmaster and Committee Chair.
- e. If not approved, make the necessary changes and make arrangements to show your changes to get signatures. In certain rare cases, a second committee presentation may be necessary.
- f. It is recommended that you fill out the Fundraising Application and get a signature from the Scoutmaster at the Committee Proposal stage, even if you think you may not end up needing to do any fundraising. It should be completed at least two weeks in advance of any fundraising you do. Please read the instructions on Fundraising Application Page B very carefully!
- g. Still tracking all hours? Each hour spent by a Committee Member listening to your proposal can now be added to your tracking sheet.

7. Final Signature and Approval of Proposal –

- a. Schedule meeting with Council/District Approval Representative.
- b. Bring two copies and be prepared to walk through the whole project.
- c. Show up in full Field Uniform (previously known as “Class A”), including sash and all badges.
- d. If approved, attain signature from Council/District Approval Representative. This signature must be the LAST of five on Proposal Page H, and the date MUST reflect that!

8. Begin Project Planning phase –

- a. Fill out the Project Plan pages in your Workbook. This will help you think of potential problems in advance.
- b. Show the completed Project Plan to your Council/District Approver to get emailed/verbal approval of plan.
- c. Congratulations, you can now do your Eagle Project!
- d. Start tracking ALL hours that EVERYONE spends on your project, separated into categories found on Project Report Page B.

9. Project and Project Report –

- a. If you run into problems you can't solve on your own, you can contact the Project Approver or the Scoutmaster.
- b. Start working on your Project Report section of your Workbook, even if it's just adding quick notes where applicable so you don't forget about things you might like to add to the report.
- c. Once you are finished with your Project, complete your Project Report. Be as detailed and informative as possible. Be verbose when talking about your experiences, both good and bad!

A NOTE ABOUT TALLYING YOUR HOURS

Since you are UNDOUBTEDLY keeping very detailed records on how much time you and others are spending on your project, this should be super easy. However, the table you are asked to fill out in the Workbook on Report Page is somewhat lacking in clarity. See these tables for an example of how your records transfer to the information they're looking for.

Your records:				
Who	When	What	How long?	Category on Workbook?
Scout	6/23/2022	Worked on proposal	1	Eagle Scout Candidate
Scout	7/2/2022	Worked on proposal	2	Eagle Scout Candidate
Parent	7/2/2022	helped with proposal	1	Other adults
Scout	7/5/2022	Worked on proposal	5	Eagle Scout Candidate
Scout	7/5/2022	Discussed proposal w/Council Approver	1	Eagle Scout Candidate
Parent	7/5/2022	Discussed proposal w/Council Approver	1	Other adults
Dist.Appr.	7/5/2022	Discussed proposal w/Council Approver	1	Registered BSA Adult Scouting Volunteers
Scout	7/20/2022	Presented proposal to Committee	1	Eagle Scout Candidate
Committee Member	7/20/2022	Presented proposal to Committee	1	Registered BSA Adult Scouting Volunteers
Committee Member	7/20/2022	Presented proposal to Committee	1	Registered BSA Adult Scouting Volunteers
Committee Member	7/20/2022	Presented proposal to Committee	1	Registered BSA Adult Scouting Volunteers
Committee Member	7/20/2022	Presented proposal to Committee	1	Registered BSA Adult Scouting Volunteers
Scout	8/25/2022	Execute Eagle Scout Project	8	Eagle Scout Candidate
Troop member	8/25/2022	helped on Scout Project	2	Registered BSA youth members
Troop member	8/25/2022	helped on Scout Project	3	Registered BSA youth members
Friend	8/25/2022	helped on Scout Project	3	Other youth
Friend	8/25/2022	helped on Scout Project	1	Other youth
Sibling (non-bsa)	8/25/2022	helped on Scout Project	4	Other youth

Your Workbook Tally:

	Number of Workers	Total Hours Worked
The Eagle Scout Candidate	1	18
Registered BSA youth members	2	5
Other youth (brothers, sisters, friends, etc., who are not BSA members)	3	8
Registered BSA adult Scouting volunteers and leaders	5	5
Other adults (parents, grandparents, etc., who are not BSA members)	2	2
Grand Total of Hours (enter here and on your Eagle Scout Rank Application)	13*	38

*Even though this is next to the Grand total of "Hours", make this cell a total of people who helped.

Troop 288 Leadership and Contact Information

Role	Current Leader	Contact Info
Council/District Project Approval Representative – This is the first meeting you will have and the last signature you will need for your Eagle Scout Service Project Proposal. Responsible for the overall integrity of the process.	Paul Cohen Bob Sparks Andy Turner	jakethebigdog.paul@gmail.com Bsparks288@gmail.com andyncheryl@gmail.com
Eagle Project Coach – The person who will work with the Scout on their project to ensure they understand the scope of what they are taking on. Preferably someone with experience in the type of project being proposed.	This can be an Assistant Scoutmaster or family member.	
Beneficiary – This is not a person, but rather the organization which will benefit from the project.		
Project Beneficiary Representative – This is the individual with authority to sign your form on behalf of the Beneficiary. At a church it might be the pastor/priest for example, or at a school perhaps a principal, etc.		
Scoutmaster / Unit Leader – This is the current Troop 288 Scoutmaster.	Boy Troop: Andrew Midgley Girl Troop: Chrissandra Sparks	Troop288arm@gmail.com Mrs.sparks.troop288@gmail.com
Committee Chair – This is the current Troop 288 Committee Chair.	Rebecca Johnson	Rebeccajohnson28@icloud.com